How to Add/Drop Courses in LEARN

1. Go to [https://learn.weill.cornell.edu/ics](https://learn.weill.cornell.edu/ics) in your browser and click “Login.”

![Login page]

2. Select “Weill Cornell Medicine” as your primary institution.

![Select primary institution]

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3. Enter your CWID and Password and click “Login.”
4. Select the “Registrar” tab and then click “Add/Drop Courses.”
5. **MAKE SURE TO SELECT THE CORRECT TERM FROM THE DROPDOWN!**

- For fall semester (quarters 1&2), select the appropriate year – fall, i.e. “2017-2018 Academic Year – Fall”
- For spring semester (quarters 3&4), select the appropriate year – spring i.e. “2017-2018 Academic Year – Spring”
6. To Add or Register for a course by course code:
   a) Make sure term is set correctly
   b) Click “Add by Course Code”
   c) Begin typing the course code for the course(s) for which you want to register. From the drop down, click the correct course code.
   d) You may register for up to 6 courses in the same term at once.
   e) Click “Add Courses.”
7. Note that you will receive a message to confirm that your registration was successful and you will see your term schedule at the bottom of the page.

TO DROP COURSES:
Follow Steps 1-5 above.
Click the drop button next to the appropriate course.
Hit “Drop Selected courses.”