



How to Add/Drop Courses Using Weill Cornell Learn

Click the Login Button at <http://learn.weill.cornell.edu>

The screenshot shows the Weill Cornell Learn website. At the top left, the text 'Weill Cornell LEARN' is displayed. To the right of this text is a 'Login' button, which is highlighted by a red arrow. Below the header is a navigation bar with links for HOME, ADMISSIONS, CAMPUS LIFE, ACADEMICS, and STUDENT GROUPS. The main content area is divided into several sections: 'Learn Home', 'Campus Resources' (with a 'Resources' sub-section containing 'Weill Cornell Webmail' and a 'Go to Main Screen' button), 'Events Calendar' (showing a calendar for October 2013), and 'Campus Announcements' (stating 'You have no incoming announcements' and a 'Show All Announcements' button). At the bottom of the page, there are links for Privacy Policy, About Us, Contact Us, and Campus Directory, along with the text 'Powered by Jenzabar, v7.5.4'.



Enter your CWID and Password and click "Login"



Click the Student Tab in the Navigation Bar

The screenshot shows the Weill Cornell LEARN website interface. At the top left is the logo and the text 'Weill Cornell LEARN'. On the right, it says 'HEY THERE / (PERSONAL INFO)'. Below this is a dark red navigation bar with white text for the following tabs: HOME, ADMISSIONS, CAMPUS LIFE, ACADEMICS, CANDIDATE, **STUDENT**, and MY PAGES. A large red arrow points to the 'STUDENT' tab. Below the navigation bar, the page content is organized into several sections: 'Learn Home' with a 'Quick Links' box containing 'My Pages'; 'Campus Resources' with a 'Resources' box containing 'Weill Cornell Webmail' and a 'Go to Main Screen' button; 'Events Calendar' for August 2013, showing a grid of dates from 28th to 31st; and 'Campus Announcements' which states 'You have no incoming announcements' and includes a 'Show All Announcements' button.



Click the Registration link in the sidebar navigation

Weill Cornell LEARN HEY THERE MR. K PERSONAL INFO | LOGOUT

HOME **STUDENT** **ACADEMICS** **CAMPUS LIFE** **ADMISSIONS** **MY PAGES**

You are here: Student > Student Home

Student

- Student Home**
- Registration**
- Advising**

Quick Links

- My Pages**

Student

Announcements

You have no incoming announcements.

Show All Announcements

Calendar

< August 2012 >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

Full Size Calendar

Bookmarks

There are no Bookmarks for this portlet.

Go to Main Screen

Handouts

There are no Handouts for this portlet.

Go to Main Screen

Custom Content

There is no content in this portlet.

Printer Friendly



Click the Add/Drop Courses link located under the Online Registration portlet

The screenshot shows the Weill Cornell Learn registration portal. The top navigation bar includes 'HOME', 'STUDENT', 'ACADEMICS', 'CAMPUS LIFE', 'ADMISSIONS', and 'MY PAGES'. The user is logged in as 'HEY THERE MR.' with a 'PERSONAL INFO | LOGOUT' link. The main content area is divided into several sections: 'Student' (with links for Student Home, Registration, and Advising), 'Registration' (with 'My Academic Information' for a DOCTOR OF PHILOSOPHY student), 'My Schedule' (with a 'Course Schedule for Mr. Jochen Buck M.D.' and a 'View Details' link), and 'My Grades' (with a dropdown menu for the term '2012-2013 Academic Year - Summer'). A red box highlights the 'Online Registration' portlet, which contains an 'Add/Drop' section with an alert message: 'Alert: The Add and Drop Period is closed but you may be able to add or drop one or more registrations.' Below the alert, the current term is '2012-2013 Academic Year - Summer' and the status is 'Add Period Closed / Drop Period Closed'. Two links are visible: 'Add/Drop Courses' (with a red arrow pointing to it) and 'Course Search'. A 'Student Forms' section at the bottom right contains a message: 'There are currently no active applications in this portlet.'



To Add or Register for a course by course code

1. Select the term for which you wish to enroll from the "Term" dropdown menu.
2. Begin typing the Course Code for the Course(s) for which you want to register. From the drop down, click the correct course code.
3. Press the "Add Courses" button.

You are here: Student > Registration

Student **Registration** Printer Friendly

Student Home
Registration
Advising

Quick Links
 My Pages

1 **Term:** 2012-2013 Academic Year - Fall **Division:** All

Add Period Open / Drop Period Open
You are currently registered for **0 credits**.

Add by Course Code | Course Search

To add a course, start typing its course code in the box below. A dropdown of courses that match what you have typed will appear. Select the course code and section number you want from the dropdown. You can add up to six courses at a time using this feature. **If you don't know the course or section codes you need, use the course search tab above.**

Course Code: Course Code:

2 1. BCMB
BCMB 5001 01
3. BCMB 5002 01
5. BCMB 5004 01

2.
4.
6.

3 Add Course(s)

Your Schedule (Registered)

Drop	Code	Title	Schedule	Location	Credits
No Current Courses for the selected Term and Division.					



You Can Register for up to 6 courses at one time under the same term

You are here: Student > Registration

Student
Student Home
Registration
Advising

Registration Printer Friendly

Online Registration - Add/Drop Courses

Add/Drop

Term: 2012-2013 Academic Year - Fall Division: All

Add Period Open / Drop Period Open
You are currently registered for 0 credits.

Add by Course Code [Course Search](#)

To add a course, start typing its course code in the box below. A dropdown of courses that match what you have typed will appear. Select the course code and section number you want from the dropdown. You can add up to six courses at a time using this feature. **If you don't know the course or section codes you need, use the course search tab above.**

Course Code: Course Code:

1. BCMB 5001 01 2.

3. BCMB 5002 01 4.

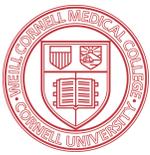
5. BCM 6.

BCMB 5001 01
BCMB 5002 01
BCMB 5004 01

Add Course(s)

Your Schedule (Registered)

Drop	Code	Title	Schedule	Location	Credits
No Current Courses for the selected Term and Division.					



Note the confirmation message for successfully registered courses

1. You can see the confirmation for each successfully registered course under Messages immediately after registering for the course or courses.
2. You can also see the courses listed in the "Your Schedule (Registered)" section.
3. You can click on the blue hyper-linked Course Code (denoted by the red arrow) to see the Course Detail page for that course.

The screenshot displays the 'My Pages' section of the Weill Cornell Learn system. At the top, it shows the current term as '2012-2013 Academic Year - Fall' and the division as 'PHI'. Below this, there is a message box stating 'Add Period Open / Drop Period Open' and 'You are currently registered for 0 credits.' The 'Messages' section is highlighted with a red box and contains three messages: 'BCMB 5001 01 - Successfully added to registration record.', 'BCMB 5002 01 - Successfully added to registration record.', and 'BCMB 5004 01 - Successfully added to registration record.' Below the messages is a 'Course Search' form with fields for Title, Course Code, Term, Department, and Division. A red arrow points from the 'Course Code' field to the 'Your Schedule (Registered)' section, which is also highlighted with a red box. This section contains a table with the following data:

Drop Code	Title	Schedule	Location	Credits
<input type="checkbox"/> BCMB 5001 01	Molecular Genetics	MW 3:00 PM - 5:00	Weill Cornell 1300 York Avenue A126	0.00
<input type="checkbox"/> BCMB 5002 01	Biochemistry & Structural Bio Core	MW 9:00 - 11:00 AM	Weill Cornell 1300 York Avenue A250	0.00
<input type="checkbox"/> BCMB 5004 01	Gene Structure and Function	TW 11:00 - 12:00	Weill Cornell 1300 York Avenue A950	0.00

At the bottom of the 'Your Schedule (Registered)' section, there is a 'Drop Selected Courses' button. The footer of the page includes links for Privacy Policy, About Us, Contact Us, and Campus Directory, and is powered by Jenzabar v7.5.1.



To register for a course by using course search...

1. Select the term for which you want to register from the "Term" dropdown menu
2. Select the "Course Search" tab
3. Enter your search parameters or leave blank to see all courses available for registration in your selected term
4. Click the Search button

The screenshot shows the Weill Cornell Learn registration page. The top navigation bar includes 'HOME', 'STUDENT', 'ACADEMICS', 'CAMPUS LIFE', 'ADMISSIONS', and 'MY PAGES'. The main content area is titled 'Registration' and 'Online Registration - Add/Drop Courses'. A sidebar on the left contains 'Student Home', 'Registration', 'Advising', and 'Quick Links' with 'My Pages' highlighted. The main form has a 'Term' dropdown set to '2012 Fall Graduate-Quarter 1' and a 'Division' dropdown set to 'All'. Below this, there are fields for 'Title' and 'Course Code', both with 'Begins With' dropdowns. The 'Term' dropdown is also set to '2012 Fall Graduate-Quarter 1'. There are also 'Department' and 'Division' dropdowns, both set to 'All'. A 'Search' button and a 'More Search Options' link are at the bottom of the search form. A 'Your Schedule (Registered)' table is at the bottom, showing 'No Current Courses for the selected Term and Division.' Red callout boxes with numbers 1, 2, 3, and 4 point to the 'My Pages' link, the 'Course Search' tab, the 'Course Code' field, and the 'Search' button, respectively.



To register for courses returned by your course search...

1. Check the "Add" checkbox next to each course for which you'd like to register
2. Click on a course's hyperlinked Course Code to see the Course Detail page for that course
3. Click the "Add Courses" button when you've made your selections for registration

Weill Cornell LEARN HEY THERE MR. [NAME] (PERSONAL INFO | LOGOUT)

HOME STUDENT ACADEMICS CAMPUS LIFE ADMISSIONS MY PAGES

You are here: Student > Registration

Registration [Printer Friendly](#)

Student

- Student Home
- Registration
- Advising

Quick Links

- My Pages

Online Registration - Results

Add/Drop > > Add/Drop Courses > Results

Search Results

Search Again Term: 2012 Fall Graduate-Quarter 1 Division: All Search Other previously selected search criteria still apply.

Add	Course Code	Name	Faculty	Seats Open	Status	Schedule	Credits	Begin Date	End Date
<input checked="" type="checkbox"/>	BCMB 5001 01	Molecular Genetics	Palmer, Lawrence G. Ph.D	20/20	O	MW 3:00 PM-5:00 PM; Weill Cornell, 1300 York Avenue, Conference Room	0.00	7/1/2012	8/15/2012
<input type="checkbox"/>	BCMB 5002 01	History & Social Bio	Abbott, Geoffrey	30/30	O	MW 9:00 AM-11:00 AM; Weill Cornell, 1300 York Avenue, Lecture Hall	0.00	9/4/2012	10/19/2012
<input type="checkbox"/>	BCMB 5004 01	Gene Structure and Function	Aksay, Emre	50/50	O	TW 11:00 AM-12:00 PM; Weill Cornell, 1300 York Avenue, Lecture Hall	0.00	9/4/2012	10/19/2012
<input type="checkbox"/>	IAMP 5000 01	Fundamental Immunology	Nathan, Carl F. M.D.	34/35	O	RF 1:00 PM-2:00 PM; Weill Cornell, 1300 York Avenue, Conference Room	0.00	9/4/2012	10/19/2012
<input type="checkbox"/>	IAMP 5003 01	Microbial Pathogenesis	Nathan, Carl F. M.D.	24/25	O	WF 8:00 AM-11:00 AM; Weill Cornell, 1300 York Avenue, Uris Auditorium	0.00	9/4/2012	10/19/2012

Add Courses



Consult the Course Details page for registered course

Note: be sure to use the back button as indicated in the screenshot to return to the previous page. Using the web browser's back button will not work.

You are here: [Student](#) > [Registration](#)

Student

[Student Home](#)

[Registration](#)

[Advising](#)

Quick Links

[My Pages](#)

Registration Printer Friendly

Online Registration - Course Details

Course Details

Molecular Genetics (BCMB 5001 01) [Back](#)

Instructor(s): Palmer, Lawrence G. Ph.D;

2012 Fall Graduate-Quarter 1, Doctor of Philosophy	0.00 Credit(s)
Dept: BCMB	Clock Hours: 0.00
Status: O (19 out of 20 seats)	

Note: No note is available for this course.

Course Schedules

Day & Time	Date(s)	Location
MW 3:00 PM-5:00 PM	7/1/2012 - 8/15/2012	Weill Cornell, 1300 York Avenue, A126

Course Description

This course is organized around the principles of genetic analysis, with examples chosen from organisms that best illustrate those principles. The course is based on lectures, problem sets, and discussion sections. Topics covered include: the nature of the gene, linkage and physical maps, recombination mechanisms, nature of mutations, mutations as tools to dissect gene function, transposition, epigenetics, cancer genetics, genetic analysis of development, and cell-cell signaling.

[All courses in the Department, Doctor of Philosophy Division](#)

Cross-listed Courses

Course	Type	Title	Capacity	Enrollment	Waitlisted
BCMB 5001 01	Parent	Molecular Genetics	20	1	0
Totals:			20	1	0

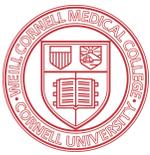


To drop a course for which you've already registered...

In the screenshot below, you will see under "Your Schedule (Registered)" any courses for which you are already registered. If you need to drop a course shown here, simply check the checkbox next to the course in the list and then click the "Drop Selected Courses" button.

The screenshot shows the 'Registration' page with a sidebar on the left containing 'Student Home', 'Registration', 'Advising', and 'Quick Links'. The main content area is titled 'Online Registration - Add/Drop Courses' and includes a 'Printer Friendly' icon. Below this is an 'Add/Drop' section with dropdown menus for 'Term' (2012-2013 Academic Year - Fall) and 'Division' (Doctor of Philosophy). It also shows 'Add Period Open / Drop Period Open' and 'You are currently registered for 0 credits.' Below this is an 'Add by Course Code' section with a 'Course Search' tab and instructions on how to add courses. At the bottom, there is a table titled 'Your Schedule (Registered)' with columns for 'Drop', 'Code', 'Title', 'Schedule', 'Location', and 'Credits'. A red arrow points to the 'Drop' checkbox for the course 'BCMB 5001 01 Molecular Genetics'. Below the table is a 'Drop Selected Courses' button.

Your Schedule (Registered)					
Drop	Code	Title	Schedule	Location	Credits
<input checked="" type="checkbox"/>	BCMB 5001 01	Molecular Genetics	MW 3:00 PM - 5:00	Weill Cornell 1300 York Avenue A126	0.00



Note the confirmation message of a successfully dropped course

The screenshot shows the Weill Cornell LEARN portal interface. The top navigation bar includes 'HOME', 'STUDENT', 'ACADEMICS', 'CAMPUS LIFE', 'ADMISSIONS', and 'MY PAGES'. The user is logged in as 'HEY THERE MR.' with a 'PERSONAL INFO | LOGOUT' link. The main content area is titled 'Registration' and 'Online Registration - Add/Drop Courses'. A 'Messages' section is highlighted with a red box, displaying the message: 'BCMB 5001 01 - Successfully dropped from registration record.' Below the message, there is a section for 'Add by Course Code' with a 'Course Search' tab and a list of input fields for course codes.

Logout of the LEARN Portal

Note: There is no logout button. You will need to quit your browser to logout of the LEARN portal.