

Financial Aid

Summer Work-Study Program, Summer 2023



Who are we?

Financial Aid

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Office Location:

1300 York Ave – Room C114

Student Finance & Records

**Our office is not currently open for walk-ins,
please contact us to schedule a Zoom meeting*



Agenda

1. What is Summer Work-Study?
2. Work-Study eligible programs
3. Application requirements
4. Compensation overview



The WCM Work-Study Program

(WS)

- Funding for eligible students through federal or institutional funds & sponsor funds. Supports research or clinical projects.
- Funds are earned as temp. employment via WCM - **\$4,000** stipend
- Available for medical students in the summer after 1st year only (MD Class 2026)
- All interested must first complete a FAFSA for 2023-24 to determine federal eligibility. If not eligible -> institutional funds can be used
- First-come basis (limited funding) & intended as last option for research funding. We encourage you to seek more generous funding (external)
- Are you an international student or not federally eligible? Institutional funding may be provided (Barr fund is still limited– first come basis)
- **WS requires a 50% contribution from your research sponsor (PI)**
No exceptions! You must ask your sponsor about their funding for summer!



Work-Study Eligible Programs

Find a project and PI you would like to work with & submit an application if you have not secured any other funding for your project.

- Your PI must agree to participate in the program and provide a **50%** contribution to your earnings (\$2,000 from PI). Work-study will pick up the remaining \$2,000; you are guaranteed a max \$4,000 total.

List of some existing working partnerships with WCM include
(but not limited to):

1. CTSC Fellowship – Combines funding with WS for a max of \$4,000
Contact: My Linh Nguyen-Novotny – myn2001@med.cornell.edu
2. HSS Fellowship - Combines funding with WS for a max of \$4,000
Contact: academictraining@hss.edu
3. Geriatrics & Palliative Medicine Scholars (GPS)- Combines funding with WS for a max of \$4,000
Contact: Quincy Leon - coh2006@med.cornell.edu
4. Meyer Cancer Center - Combines funding with WS for a max of \$4,000
Contact: kig7009@med.cornell.edu

NOTE: If you are participating in one of the 4 above, you will be asked by the program to submit a Work-Study application to our office.



Office of Medical Student Research

Work-Study is awarded on a first-come basis. Because it is a limited funding source, it is intended as a last option for summer research. We encourage you to seek more generous research funding, if possible.

The Office of Medical Student Research is available to help you find favorable resources and/or to mediate with your potential PI for funding assistance in order to meet the required 50% contribution through the Work-Study program.

Contact:

Dr. Anthony Brown (amcbrown@med.cornell.edu)

Director of Medical Student Research

Kimya Gittens (medstudentresearch@med.cornell.edu)

Coordinator: Medical Student Research & AOC Program

Application Requirements

1. Application form will be available online on LEARN portal – deadline **May 1st**.
2. Discuss agreement with your PI and ensure s/he is willing to participate by contributing to your earnings (\$2,000) – This is a valid agreement between *Student – PI – Fin Aid Office*
3. Once you are approved by OFA, you must comply with the Human Resources on-boarding requirements before your start date. You must plan to submit the following:
 - a. Temp Employee Hire forms
 - b. Tax Forms
 - c. Proof of employment eligibility (e.g. ID/Passport, alien card etc.)
 - d. Student visa holders will meet with someone in the Immigration office in HR to complete forms
 - e. An appointment will be required - Materials & more info will be provided
4. Your PI will be invoiced at the end of the summer, and must repay their contribution to the Office of Financial Aid by Sept. 30th

Compensation Overview

1. Earnings during summer = \$4,000. You should complete your project within the 8 week summer period. Hours are up to your discretion (you decide with your PI). You will still be paid \$4,000 regardless of your agreed schedule.

2. **Time-sheets** will be required – we still have to collect a record! Hours can be flexible (its up to you and your PI), but should not exceed *35 hrs. per week w/lunch*.

Also....

- a. No holiday pay (do not log work on July 4th)
- b. No overtime pay (do not log more than 7 hrs. per day)
- c. No work before or after designated dates (Jun 29th to Aug 20th).
Please stick to the 8 weeks of the summer period to log.

3. Payroll tax deductions will apply. Ask HR if you have tax form related questions.

4. Paychecks distributed every 2 weeks – direct deposit option is recommended

5. If you are awarded other funding, please withdraw your WS application to allow room for others to apply.





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