

## Graduate School of the Medical Sciences

Students in their first-two years must be registered for Course Work in the fall and spring of both year. Post-ACE students must be continually registered for dissertation every fall, spring, and summer term until the degree has been conferred.

Registration periods and other important deadlines can be found on the [WCGS Academic Calendar](#).

**Log into LEARN <https://learn.weill.cornell.edu/ics> to browse course offerings and to register. Step by step instructions are included below.**

### Register for Lab Rotations:

1. Each faculty member has a Lab rotations (LROT) in the course catalog. If you find that your lab rotation faculty member is not listed, please email the Registrar's Office.
2. Register for your LROT course similar to any other courses. Please be sure to register for LROTs during the correct term (Fall, Spring, or Summer)
3. Once you register, your Program Coordinator will see it in LEARN and will follow up with you regarding the exact rotation dates.

### Register for ACE Exam:

Program	Course Title	Course Code
BCMB	Admission to Candidacy Exam: BCMB	ACEX.5001.01.WCM
Immunology & Microbial Pathogenesis	Admission to Candidacy Exam: IMP	ACEX.5001.02.WCM
Neuroscience	Admission to Candidacy Exam: NEURO	ACEX.5001.03.WCM
PBSB	Admission to Candidacy Exam: PBSB	ACEX.5001.04.WCM
Pharmacology	Admission to Candidacy Exam: PHARM	ACEX.5001.05.WCM
Tri-I Chemical Biology	Admission to Candidacy Exam: TPCB	ACEX.5001.06.WCM
Tri-I Computational Biology & Medicine	Admission to Candidacy Exam: TPCBM	ACEX.5001.07.WCM

### Register for Dissertation Exam:

Program	Course Title	Course Code
Biochemistry & Structural Biology	Final Dissertation Exam: BSB	FINL.5001.01.WCM
Cell Developmental Biology	Final Dissertation Exam: CDB	FINL.5001.02.WCM
Molecular Biology	Final Dissertation Exam: MB	FINL.5001.03.WCM
Immunology & Microbial Pathogenesis	Final Dissertation Exam: IMP	FINL.5001.04.WCM
Neuroscience	Final Dissertation Exam: NEURO	FINL.5001.05.WCM
PBSB	Final Dissertation Exam: PBSB	FINL.5001.06.WCM
Pharmacology	Final Dissertation Exam: PHARM	FINL.5001.07.WCM
Tri-I Chemical Biology	Final Dissertation Exam: TPCB	FINL.5001.08.WCM
Tri-I Computational Biology & Medicine	Final Dissertation Exam: TPCBM	FINL.5001.09.WCM

**Register for Final Dissertation Research:**

All students who have passed the ACE Exam must register for the Dissertation Research (REST) course each Fall, Spring, and Summer term.

<b>Program</b>	<b>Course Title</b>	<b>Course Code</b>
Biochemistry & Structural Biology	Dissertation Research: BSB	REST.5001.01 (fall) REST.5001.03 (spring) REST.5001.05 (summer)
Cell Developmental Biology	Dissertation Research: CDB	REST.5002.01 (fall) REST.5002.03 (spring) REST.5002.05 (summer)
Molecular Biology	Dissertation Research: MB	REST.5003.01 (fall) REST.5003.03 (spring) REST.5003.05 (summer)
Immunology & Microbial Pathogenesis	Dissertation Research: IMP	REST.5004.01 (fall) REST.5004.03 (spring) REST.5004.05 (summer)
Neuroscience	Dissertation Research: NEURO	REST.5005.01 (fall) REST.5005.03 (spring) REST.5005.05 (summer)
PBSB	Dissertation Research: PBSB	REST.5006.01 (fall) REST.5006.03 (spring) REST.5006.05 (summer)
Pharmacology	Dissertation Research: PHARM	REST.5007.01 (fall) REST.5007.03 (spring) REST.5007.05 (summer)
Tri-I Chemical Biology	Dissertation Research: TPCB	REST.5008.01 (fall) REST.5008.03 (spring) REST.5008.05 (summer)
Tri-I Computational Biology & Medicine	Dissertation Research: TPCBM	REST.5009.01 (fall) REST.5009.03 (spring) REST.5009.05 (summer)

**Grad School Off-Site Internship:**

<b>Program</b>	<b>Course Title</b>	<b>Course Code</b>
BCMB	Grad School Internship: BCMB	GINT 9001 01
Immunology & Microbial Pathogenesis	Grad School Internship: IMP	GINT 9001 02
Neuroscience	Grad School Internship: NEU	GINT 9001 03
PBSB	Grad School Internship: PBSB	GINT 9001 04
Pharmacology	Grad School Internship: Pharm	GINT 9001 05
Tri-I Chemical Biology	Grad School Internship: TPCB	GINT 9001 06
Tri-I Computational Biology & Medicine	Grad School Internship: TPCBM	GINT 9001 07

## Graduate School of the Medical Sciences

### Responsible Conduct of Research Course:

All PhD students must take the RCPR course in their first year and the refresher course in their fifth year.

RCR for First-Year Students	RCRP	RCRP 9010 03
RCR for Fifth-Year Students	Grad School Internship: IMP	RCRP 9020 03

### GAOC –Available Quarters 1-4

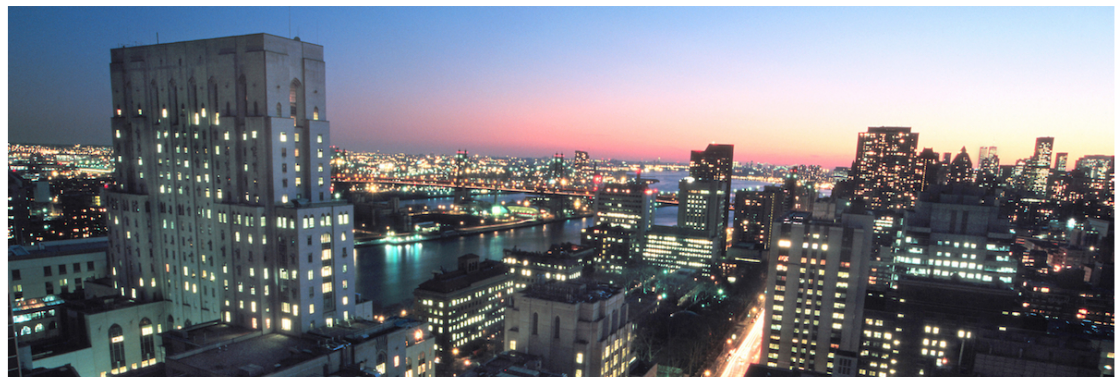
Graduate School Areas of Concentration Enrichment Sessions	GAOC 5001 01 (fall) GAOC 5001 03 (spring)
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### Translation Science – Available in Spring Semester (Quarters 3 & 4)

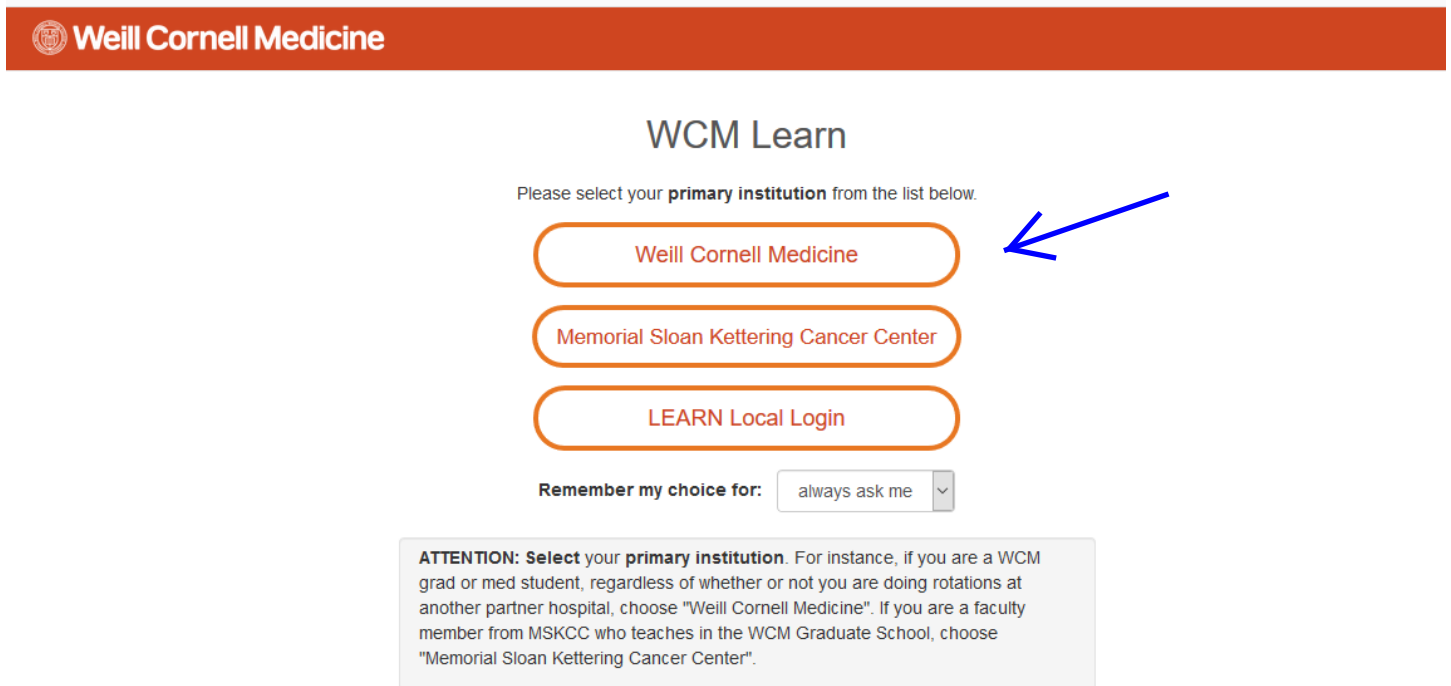
Translational Science	GTSC.5001.03
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## HOW TO ADD/DROP COURSES IN LEARN

1. Log into <https://learn.weill.cornell.edu/ics>. We recommend that you do not use Chrome as we have experienced errors with this platform in Chrome. While you can search courses from the home page, you will not be able to add/drop courses without logging in first.



2. Select “Weill Cornell Medicine” as your primary institution.



**Weill Cornell Medicine**

### WCM Learn

Please select your **primary institution** from the list below.

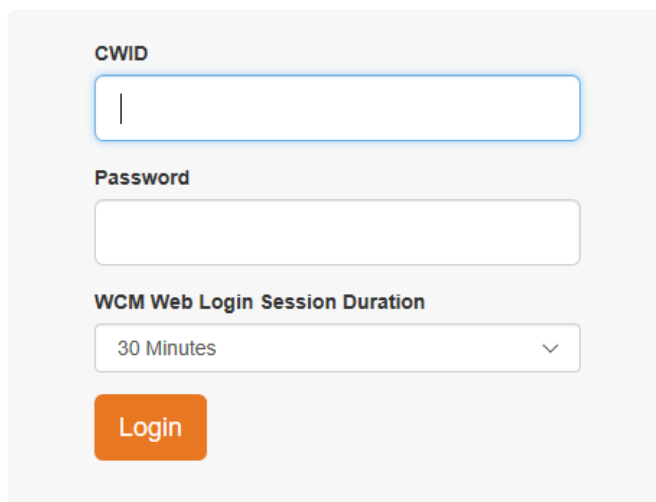
- Weill Cornell Medicine
- Memorial Sloan Kettering Cancer Center
- LEARN Local Login

Remember my choice for:

**ATTENTION: Select your primary institution.** For instance, if you are a WCM grad or med student, regardless of whether or not you are doing rotations at another partner hospital, choose "Weill Cornell Medicine". If you are a faculty member from MSKCC who teaches in the WCM Graduate School, choose "Memorial Sloan Kettering Cancer Center".

3. Log in using your CWID and password and click “Login.”

### WCM Web Login



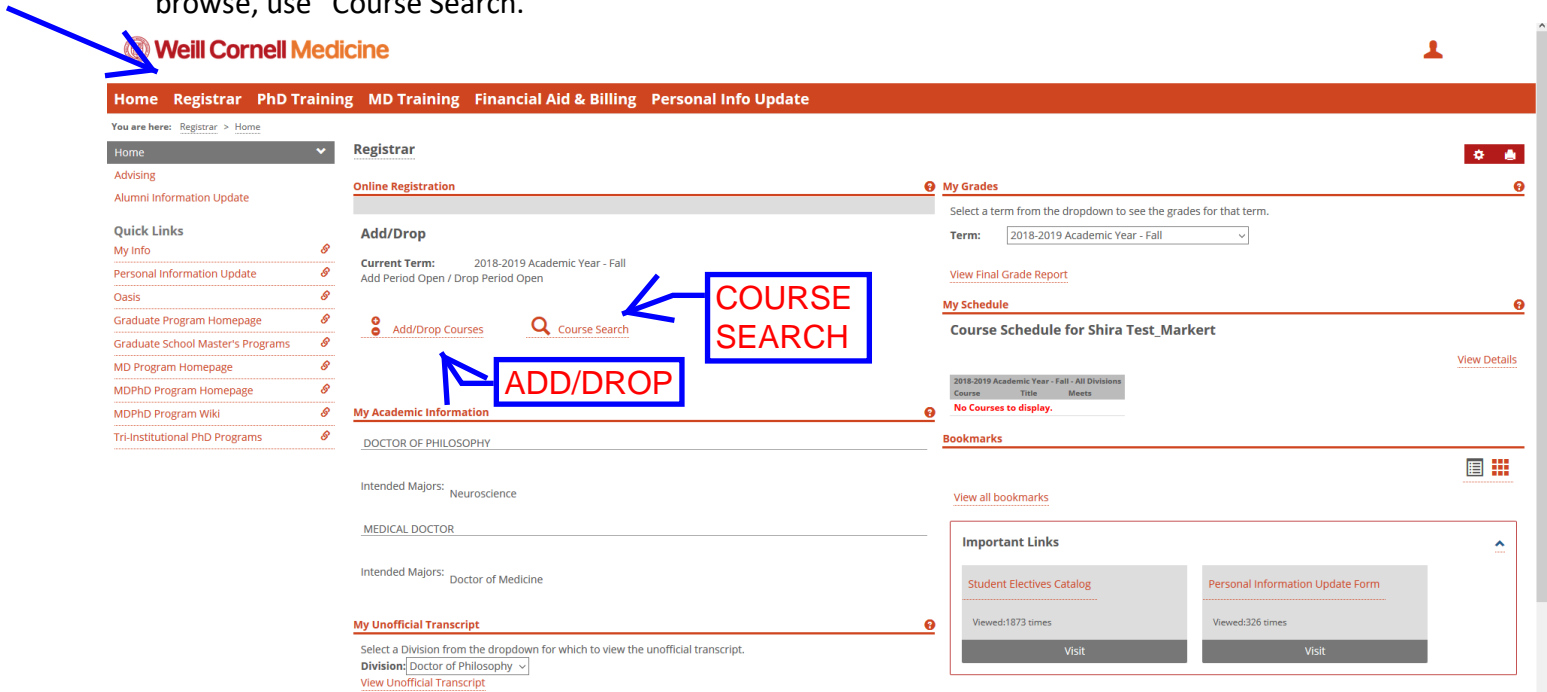
**CWID**

**Password**

**WCM Web Login Session Duration**

**Login**

- Select the “Registrar” tab and click on either “Add/Drop Courses” or “Course Search.” If you know the course numbers for which you want to register, use the “Add/Drop courses” link. If you want to browse, use “Course Search.”



The screenshot shows the Registrar website interface. A blue arrow points to the Weill Cornell Medicine logo. The navigation bar includes Home, Registrar, PhD Training, MD Training, Financial Aid & Billing, and Personal Info Update. The Registrar section is active, showing options for Add/Drop Courses and Course Search. A blue box labeled "COURSE SEARCH" points to the Course Search link, and another blue box labeled "ADD/DROP" points to the Add/Drop Courses link. The right sidebar contains sections for My Grades, My Schedule, Bookmarks, and Important Links.

- Using the Course Search screen:** we recommend this screen to
  - Find a course when you don’t know the number
  - Find lab rotations by using the faculty dropdown
  - Browse the catalog – set the division to “Doctor of Philosophy” to browse PhD courses or “Master of Science” to browse masters level courses.



The screenshot shows the Course Search form. A blue box labeled "MAKE SURE TO SELECT CORRECT TERM!" points to the Term dropdown menu, which is set to "2018-2019 Academic Year - Fall". Another blue box labeled "Set Division to 'Doctor of Philosophy' or 'Master of Science'" points to the Division dropdown menu, which is set to "All". A third blue box points to the Search button. The form includes fields for Access Electives Catalog, Term, Division, Department, Title, Course Code, and Faculty, along with Search and Reset buttons.

6. If you want to add a course, click the “add” box on the left and then click “add courses.”

**Online Registration - Results**

**Search Results**

Search Again Term: 2018-2019 Academic Year - Fall Division: Doctor of Philosophy Search

Other previously selected search criteria still apply.

Add	Textbooks	Course code	Name	Faculty	Seats Open	Status	Schedule	Credits	Begin Date	End Date
<input type="checkbox"/>		IAMP 5001 01	Fund Immunology & Microbiology I	Li, Ming Ndabahaliye, Duane	6/6	Open	TR 1:45 PM-4:30 PM;	0.00	8/27/2018	12/13/2018
<input type="checkbox"/>		IAMP 5004 01	Fund Immunology & Microbiology	Li, Ming Kong, Chrissie Ndabahaliye, Duane	25/25	Open	TR 1:30 PM-4:30 PM;	0.00	8/27/2018	5/2/2019
<input type="checkbox"/>		IAMP 9002 01	Seminars in Immunology	Rudensky, Alexander Ndabahaliye, Duane	25/25	Open	M 1:30 PM-2:30 PM;	0.00	8/27/2018	4/29/2019
<input type="checkbox"/>		IAMP 9505 02	ATI: Host-microbe Interactions &	Blander, Julie Magarian Kong, Chrissie Ndabahaliye, Duane	25/25	Open	W 1:00 PM-4:00 PM;	0.00	10/31/2018	12/14/2018
<input type="checkbox"/>		IAMP 9512 01	ATI: Lymphocyte De, Differentiation	Blander, Julie Magarian Schietinger, Andrea Kong, Chrissie Ndabahaliye, Duane	25/25	Open	W 1:00 PM-4:00 PM;	0.00	9/5/2018	10/19/2018
<input type="checkbox"/>		IAMP 9530 01	Immunology Research in Progress	Sun, Joseph Kong, Chrissie Ndabahaliye, Duane	25/25	Open	R 12:00 PM-1:00 PM;	0.00	8/27/2018	5/2/2019

Add Courses

7. Using the Add/Drop screen:

- Click “Add by Course Code” and make sure term is set correctly.
- Begin typing the course code for which you want to register, and then select the correct course from the drop down. You may register for up to 6 courses in the same term at once.
- Click “Add Courses.”

**Add/Drop**

Term: 2018-2019 Academic Year - Fall

Add Period Open / Drop Period Open

You are currently registered for 0 credits.

Access Electives Catalog

To add a course, start typing its course code in the box below. A dropdown of courses that match what you have typed will appear. Select the course code and section number you want from the dropdown. You can add up to six courses at a time using this feature. **If you don't know the course or section codes you need, use the course search tab above.**

Course Code: bcm

- 1. BCMB 5001 01
- 3. BCMB 5002 01
- 5. BCMB 5004 02
- BCMB 5009 01

Add Course(s)

Course Code:

- 2.
- 4.
- 6.

More Search Options

Your Schedule	Drop	Code	Title	Schedule	Location	Credits	Credit Type	Division
<input type="checkbox"/>		IAMP 5001 03 WCM	Lab Rotation: Dr. David Elizaz			0.00	Graduate School	Doctor of Philosophy

After adding a course, there will be a confirmation message on the screen and your term schedule will be displayed at the bottom of the page.

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### 8. To Drop Courses:

- a. Go to the Add/Drop page.
- b. Click on the box on the left next to the course(s) to be dropped.
- c. Click “Drop Courses.”

Online Registration - Add/Drop Courses 

#### Add/Drop

Term:   
 Add Period Open / Drop Period Open  
 You are currently registered for **0 credits**.

[Access Electives Catalog](#) 

To add a course, start typing its course code in the box below. A dropdown of courses that match what you have typed will appear. Select the course code and section number you want from the dropdown. You can add up to six courses at a time using this feature. **If you don't know the course or section codes you need, use the course search tab above.**

<p><b>Course Code:</b></p> <p>1. <input type="text" value="bcm"/></p> <p>3. <input type="text" value="BCMB 5001 01"/></p> <p>5. <input type="text" value="BCMB 5002 01"/></p> <p><input type="text" value="BCMB 5004 02"/></p> <p><input type="text" value="BCMB 5009 01"/></p> <p><a href="#">Add Course(s)</a></p>	<p><b>Course Code:</b></p> <p>2. <input type="text"/></p> <p>4. <input type="text"/></p> <p>6. <input type="text"/></p> <p><a href="#">More Search Options</a></p>
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Your Schedule		Drop	Code	Title	Schedule	Location	Credits	Credit Type	Division
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	LROT 5001 03 WCM	Lab Rotation: Dr. David Ellezer			0.00	Graduate School	Doctor of Philosophy


[Drop Course\(s\)](#)

**After dropping a course, there will be a confirmation message on the screen and your updated term schedule will be displayed at the bottom of the page.**


Online Registration - Add/Drop Courses 

#### Add/Drop

Term:   
 Add Period Open / Drop Period Open  
 You are currently registered for **0 credits**.

[Access Electives Catalog](#) 

#### Messages

LROT 5001 03 WCM - Successfully dropped from registration record. 

To add a course, start typing its course code in the box below. A dropdown of courses that match what you have typed will appear. Select the course code and section number you want from the dropdown. You can add up to six courses at a time using this feature. **If you don't know the course or section codes you need, use the course search tab above.**

<p><b>Course Code:</b></p> <p>1. <input type="text" value="bcm"/></p>	<p><b>Course Code:</b></p> <p>2. <input type="text"/></p>
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