



2025-2026 Request for Waiver of Parental Information

To be considered for need-based institutional financial aid, a student must submit financial information from **both** biological or adoptive parents. However, the Office of Financial Aid recognizes that extenuating circumstances in some cases may make it impossible to obtain information from both parents.

By completing this form, you are requesting a waiver of information from one or both parents because you are unable to obtain information due to estrangement.

Parent waivers are not granted in the case of:

- Your parents' unwillingness to provide financial information or unwillingness to pay for your college expenses
- Your total financial self-sufficiency
- The fact that you are not claimed as a dependent on your parents' tax returns

Situations that might permit parent(s) waiver include but are not limited to:

- Abandonment by your parents
- Incarcerated or institutionalized parents
- An abusive family home that forced you to move from your parents' residence

Student Information

Name _____

Tel # _____

Student Division _____

Major _____

Jenzabar ID# _____

WCM Email _____

Class Level _____

Parent Waiver Information

Please indicate the parent(s) information you are requesting to waive.

- ☐ Mother ☐ Father ☐ Both Parents

Required Documents

Please make sure to **upload** the following required documentation on your portal via [LEARN-NetPartner](#).

Required Documentation		Document Attached
__ Personal letter	<ul style="list-style-type: none">• describes the nature of your exceptional circumstance• tells us where your parent(s) reside and the nature of your relationship with them	<input type="checkbox"/> Yes <input type="checkbox"/> No
__ Parent/Family member letter	<ul style="list-style-type: none">• If you are requesting a waiver for one parent, your other parent must also submit a signed letter explaining the circumstances. If both parents are being waived, then a letter from another family member is required.	<input type="checkbox"/> Yes <input type="checkbox"/> No
__ Third party/professional letter	<ul style="list-style-type: none">• Statement from an objective third party (on official letterhead) acting in a professional capacity (i.e. attorney, counselor, clergy, etc.) who can validate your circumstance	<input type="checkbox"/> Yes <input type="checkbox"/> No
__ Legal/other/additional documents	<ul style="list-style-type: none">• supporting documents for your waiver request such as legal orders, restraining orders, police report, or divorce decree, etc.	<input type="checkbox"/> Yes <input type="checkbox"/> No

Certification and Signature

By signing this form, I certify that all information reported is complete and correct.

(Student's Signature)

(Date)